

Huntington Nannies is acting as a referral agent to select and refer families for you to consider as an employee in their home. You are under no obligation to accept a referral to or a job offer from anyone we refer to you. All agreements regarding your job are between you and your employer. By signing this Agreement, you agree to the following conditions for working with our agency. Please initial by each of the 12 statements.

- \_\_\_1. TRUE AND COMPLETE INFORMATION. I certify that the information I provide on the agency’s caregiver application and personal profile is true and complete in all respects.
- \_\_\_2. IDENTIFICATION. I certify that my identification is genuine.
- \_\_\_3. TIME COMMITMENT. I understand that Huntington Nannies expects me to make a commitment to work for an employer for a period of \_\_\_ 1 year \_\_\_ other (please specify) \_\_\_\_\_
- \_\_\_4. FREE SERVICE. I understand that I am not required to pay a fee of any kind for the referral services of Huntington Nannies. I understand that the agency’s referral fee is the obligation of my employer. Under no condition will I begin working for an employer unless I have been authorized to do so by the agency.
- \_\_\_5. NOTIFICATION REQUIREMENTS. I agree to notify Huntington Nannies promptly of each contact with a prospective employer to whom I have been referred, including my acceptance of a position. If any prospective employer to whom I have been referred by Huntington Nannies contacts me or offers me a job within 12 months of the referral, I will promptly notify Huntington Nannies.
- \_\_\_6. CONFIDENTIALITY. I agree to hold in confidence all information given to me about prospective employers. In the event that I am hired, I will at all times maintain confidentiality regarding the affairs and concerns of the household and its members and respect the family’s right to privacy.
- \_\_\_7. WORK AGREEMENT. I agree to sign a written work agreement with my employer which outlines the terms of my employment and provide Huntington Nannies with a copy of the agreement.
- \_\_\_8. AUTHORIZATION TO VERIFY INFORMATION. I understand that Huntington Nannies and my employer will rely on information which I provide on my caregiver application provided by the company and other records and/or statements which I may provide. I give permission to Huntington Nannies and any prospective employer to verify and use the information for employment purpose which I provide during an interview or in writing. I understand that Huntington Nannies may cancel its agreement to assist me in finding employment and/or that my employer may dismiss me immediately if any part of the information is not true.
- \_\_\_9. TRUSTLINE. If I accept a position through Huntington Nannies I agree to apply to be registered with Trustline as required by California State law. I also agree to provide Huntington Nannies with a copy of my fingerprints as required by the Department of Justice.
- \_\_\_10. OBLIGATIONS OF THE AGENCY. I understand that nothing in this agreement is intended to guarantee that Huntington Nannies will find me a suitable position. If I accept a position as a result of a referral from Huntington Nannies and the job is unsuccessful, I understand that the agency is not required to assist me in finding another job or to reimburse me for any expenses I may incur should I voluntarily or involuntarily leave my job.
- \_\_\_11. WAIVER OF LIABILITY. I hereby release and discharge the company’s employees, officers, and directors from all liability or responsibility for any damage or loss arising out of my employment as a result of a referral from Huntington Nannies, including any acts of commission or omission on my part or the part of the employer family. By signing this Agreement, I indemnify Huntington Nannies for and from all claims, including attorney fees and court costs, made by any person when such claim arises out of my employment by an individual to whom I have been referred by Huntington Nannies.
- \_\_\_12. ARBITRATION. Any controversy or claim arising out of or relating to this Agreement, or breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

Applicant \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Huntington Nannies \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_